

Memorandum

To: Air Permit Managers

Cc: Tamera Thompson

From: John Reinhardt, Title V Coordinator

Subject: Title V Boiler Plate Style Update

Date: April 22, 2005

With this e-mail you will find an updated Title V boilerplate. The style was updated using the XP version of word. It is hoped that the style update will minimize formatting problems. The new boilerplate can be accessed at the following:

DEQNET2\Document & Forms\air\air_permitting>manuals\Title5_Manual\Title5bp042005, the new boilerplate can also be accessed from the "What's NEW!!!" section of the OAPP web site.

Two other administrative type changes have also been made and are discussed below:

AFS to County-Plant Identification Number Change

On page 5 of the boilerplate the AFS Identification name has been change to the County Plant ID. In the permit or boilerplate the following should be removed

AFS Identification Number: 51-{County}-{plant code}

and replaced with the phrase the following:

County-Plant Identification Number: 51-{County}-{plant code}

This change should preclude the need for further changes when a database is changed or a database name is changed.

SIC to NAICS Code

Also on page 5 of the boilerplate the SIC code has been replaced with the NAICS (North American Industrial Classification System) code. The following should be removed

Facility Description: SIC Code [number] – *Enter descriptions of what the activities of the plant are. Include a description consistent with each SIC Code applicable to the plant. The description should also include each alternative operating scenario applied for by the applicant and provided for in the permit.*

and replace with the following:

Facility Description: NAICS [number] – *Enter descriptions of what the activities of the plant are. Include a description consistent with each NAICS Code applicable to the plant. The description should also include each alternative operating scenario applied for by the applicant and provided for in the permit.*

An excel spread sheet has been placed on DEQ NET2. The spread sheet can be used to lookup SIC and NAICS codes. The spread sheet can be accessed at the following:

DEQNET2\Document & Forms\air\air_permitting>manuals\Title5_Manual\NAICStoSIC.xls and can also be accessed by the “What’s NEW!!!” section of the Air Permit Program web site.

Statement of Basis

The AFS number and SIC numbers have been removed from the statement of basis. These have been replaced by the County-Plant Number and NAICS numbers. The updated statement of basis is located at the following:

DEQNET2\Document & Forms\air\air_permitting>manuals\Title5_Manual\Title5sob042005.

Permits do not have to reopened, modified or amended to make these changes. These changes should be updated in Title V permits when renewing or other changes are made.

These changes have also been updated on the T drive and can be accessed at the location that follows:

T:\Air_Permitting\T5_Manual_New_Order_DRAFT\T5_Boiler_Plates_and_Memos